Minutes of the Fourth Client Meeting

MCI Team 21

Tuesday 6th April 2021

**Chair** Ying Li

**Secretary** Yupeng Hou

**Members** Ying Li, Yupeng Hou, He Zhang, Wei Qin

**Apologies** All team members attended the fourth client meeting.

# Time and Place

The *fourth* client meeting for the Master of Computing and Innovation Project was held in **Ingkarni Wardli** at **3:30pm on Tuesday 6 April 2021**.

# Quorum Announcement

The Chairman announced that a quorum of the group was present, and that the meeting, having been duly convened, was ready to proceed with its business.

# Summary of Previous Meeting

The previous meeting is the third client meeting. In the meeting, we present the project progress that we have made in the last week and the pitch presentation slides.

For the project progress, we developed the prototype of our project, which have the different webpages. Users could navigate from one webpage to another. The main page is publications. We could display publications according to year, researchers’ name and conferences. Clients gave us feedback based our prototype. They hope we could concatenate the backend and front-end quickly and complete display publications according to year.

For the pitch presentation slides, clients suggested that we could add more pictures of our prototype, which could let audiences easy to understand our project.

Due to recording pitch presentation video, there will be no client meeting in the next Tuesday. But we need to send the project progress to client to keep our project develop continuously.

# Group milestone

## Overview

In week 4 and week 5, group members paid more attention to pitch presentation, business case and draft plan. Additionally, we implemented more functionalities.

## Detailed Presentation

We have delivered the whole pitch presentation, including the PPT and the video, and business case & draft plan. Team members worked on the current prototype at the same time, but due to the time occupation of preparing the documentations, we have not been able to make too much progress.

We identified the solution for concatenation between front-end and back-end, our team member Wei Qin will implement it in the following week.

We have implemented the solution for construct pages for researchers which sorted by year, and pages for Group which sorted by the type of publications.

We also had some improvements on current homepages to improve the functionality of them.

Because the bibliography has some repetition among different researchers, we will implement a duplication check for Group pages in the following week.

# Individual Milestone Reports

Before the fourth client meeting, all team members finished their tasks on time.

Wei Qin:

# Modified the PPT for the pitch presentation and record video for pitch presentation.

# Edited pitch presentation video and upload to YouTube.

# Re-edit the URL links in different webpages.

# Solved the same name issues.

Ying Li:

# Modified the PPT for the pitch presentation and record video for pitch presentation.

# Participated in the activities in last week, including client meeting and group meetings.

# Designed the researchers’ webpage and homepage for individuals.

# Edited the Business case & Draft plan.

# Yupeng Hou:

# Modified the PPT for the pitch presentation and record video for pitch presentation.

# Learned C++, add more functions to parser and fix errors in the output of the parser.

# Wrote the Business case & Draft plan.

# Implemented displaying publications according to years. In a year, publications will be sorted by the type of publications.

# He Zhang:

# Modified the PPT for the pitch presentation and record video for pitch presentation.

# Spent considerable time familiarizing self with JS.

# Beautify the webpage of publications.

# Requirements Elicitation

## 6.1 Client Requirements

* Users could display publications according to their preferences. To be specific, if my preference is Frank Neumann, 2008 and IAAI, the website could display publications that satisfy the above conditions.
* Using DBLP type (Figure 1) to label the type of publications displayed by years (Figure 2).

Graphical user interface, text, application

Description automatically generated

Figure 1. DBLP Type

Graphical user interface, text, application, Teams

Description automatically generated

Conference Publications

## 6.2 Lists of Tasks to do

|  |  |  |  |
| --- | --- | --- | --- |
| Action | Assigned to | Due date | Status |
| Discuss the client requirements | All team members | 6/Apr/2021 | End |
| Write meeting minutes | Ying Li | 10/Apr/2021 | End |
| Acquire BibTex file using python | Wei Qin | 12/Apr/2021 | In process |
| Display publications according to conferences | Yupeng Hou | 12/Apr/2021 | In process |
| Implement the filter function, publications can be displayed according to users’ preferences | Yupeng Hou & Ying Li | 12/Apr/2021 | To do |
| Design the layout of filters | Ying Li | 15/Apr/2021 | To do |
| Implement the jump function in publications webpage | He Zhang | 12/Apr/2021 | To do |

# Adjournment

The next meeting is a *group* meeting and will be held in **Ingkarni Wardli** at **3:30pm on Tuesday 27 April 2021**.

The meeting closed at 3:55pm.